# Norco College Dual Enrollment FAQ's

## Who can participate?

All students starting freshman year through 12th grade at any of the following High Schools: All CNUSD High Schools

## How do I apply?

Complete the Norco College admissions application through cccapply.org using your personal email address. (Do not use your CNUSD email) Students must create an account and apply online for the upcoming term. After submitting the application, students must wait 1-2 business days to receive the "Welcome to Norco College" email.

### How to Access MyPortal?

Wait 1-2 business days to receive your "Welcome to Norco College" email sent from <a href="mailto:admissions@norcocollege.edu">admissions@norcocollege.edu</a> (search through all folders, including junk/spam)

- Follow steps on Welcome email to login with temporary password.
- Activate your RCCD student email account right away through MyPortal using your RCCD student email and password.

## How to reset MyPortal Password?

You can request to have your password reset by:

- Visiting the Admissions & Records office in person with a photo ID.
- Emailing <u>Admissions@norcocollege.edu</u>, be sure to include your college ID #, Name, Date of Birth, and a copy of your photo ID for verification.

# How do I get a registration date?

All students who have applied and received a college ID # and RCCD student email address will need to submit a Parent Approval. Parent Approvals can be accepted by:

- CNUSD Student Connect-Dual Enrollment Approval located in "Activities": Screenshot of Admin, approval for the current academic year can be emailed to <a href="mailto:Dualenrollment@norcocollege.edu">Dualenrollment@norcocollege.edu</a>
- PDF Parent Approval form signed by student, parent, and school site emailed to <u>Dualenrollment@norcocollege.edu</u>

### **How to Access Canvas:**

Visit: http://portal.rcc.edu/

- Enter your RCCD Student Email Address and password. If you are a first-time user your default password is:
- The first letter of your first name capitalized + first letter of your last name lowercase + the month, day, and year of your birthdate. (MMDDYY)
- For example, Jane Doe born 7/4/2006 : Jd070406
- To reset your password email: Admissions@norcocollege.edu

#### Who to contact:

- For assistance with clearing a prerequisite or creating a Semester-by-Semester Educational Plan email Dual Enrollment Counselor, Justin Frith (<u>Justin.Frith@rccd.edu</u>)
- For Assistance with applying, receiving welcome emails, or Registering/Dropping Courses contact Admissions@norcocollege.edu
- To Submit a Parent Approval Form/ParentQ email, or for questions/concerns regarding Dual Enrollment contact <a href="mailto:Dualenrollment@norcocollege.edu">Dualenrollment@norcocollege.edu</a>
- Tyee Griffith Associate Dean of Educational Partnerships
- Kasey Boyer- Outreach Specialist